

# Child Care Licensing Systems Improvement Team

*September 8, 2015*



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**Our Mission: To protect and improve the health and environment of all Kansans.**

# WELCOME!

## Housekeeping, Agenda, Membership/Introductions

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# Meeting Facilitators

- **Mary Murphy**

*Bureau of Family Health, Administration and Policy Section Director*

- **Lori Steelman**

*Bureau of Family Health, Child Care Licensing Program Director*

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# Meeting Goals

1. Update the Team of recent State Agency News and CCL Initiatives and Activities
2. Increase understanding and awareness of Child Care Development Fund Requirements (CCDF)
3. Increase awareness of KDHE health and safety requirements and identify next steps
4. Re-affirm the work of the Systems Improvement Team and identify next steps consistent with CCL Program Needs and Agency priority outcomes

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# CCL Updates and Initiatives

- Town Hall Tour
- Healthy Smiles
- Communities Supporting Breastfeeding
- Surveyor Complaint Training
- Baby Jubilee

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# Town Hall Tour

A 14 county Town Hall Tour was conducted from February through April 2015 with approximately 500 in attendance.

Information regarding available local health department services and other State services such as; newborn screenings, special health care needs, WIC, Part C and the Kansas Resource Guide was provided.

The “Breastfeeding Friendly” initiative and Oral Health initiative were introduced.

KDHE questions were asked and the responses recorded.

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# Healthy Smiles Initiative

## Health and Safety Connection:

Oral Health Data from 2010-2013 indicated that children living Southwest Kansas enter into Kindergarten with highest rates of untreated decay Kansas.

Regulations for Licensed and Group Day Care Home Facilities do not require tooth brushing after meals.

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# Healthy Smiles Initiative

Child Care Licensing collaborated with KDHE Bureau of Oral Health, Oral Health of Kansas, Kansas Child Care Training Opportunity (KCCTO), and Child Care Aware of Kansas (CCA).

## Goal:

Focus on changing behavior and encourage healthy habits:

- decreasing the number of sugary snacks and beverages served to children, and
- incorporating and expanding oral health education and practices in day care homes and group day care homes.

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# What was Accomplished

Children received toothbrushes and timers to take home and a free screening from a KDHE, Bureau of Oral Health, Dental Hygienist.

Parents received educational materials and screening results.

Participating providers received free training and an educational tub that included oral health supplies.

KS Providers-250 free online and face to face trainings

KDHE added a survey question to collect data.

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# Communities Supporting Breastfeeding

## Health and Safety Connection:

Kansas has a great initiation rate of breastfeeding at birth however the rate dramatically drops when mom goes back to work.

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# Communities Supporting Breastfeeding

Child Care Licensing collaborated with Communities Supporting Breastfeeding, Kansas Child Care Training Opportunity (KCCTO), and Child Care Aware of Kansas (CCA).

Goal:

Improve exclusive breastfeeding rates for infants at three and six months in age. The objective was to assist six communities to achieve the CSB designation by the Kansas Breastfeeding Coalition, Inc. ( KBC)

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# Emergency Preparedness Planning

## Save the Children Report Card on Children in Disasters



STAY CONNECTED WITH  
SAVE THE CHILDREN



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The Project • Community • Resources • Is Your State Prepared? • Disaster Report Cards • Training • Partners

### Is America prepared to protect its children?

#### Disaster Preparedness in America

For the sixth year in a row, Save the Children has commissioned a state-by-state assessment of U.S. preparation and safety standards for children in child care facilities and in schools.

While progress has been made, still this year more than half the states fall short on preparedness. That's why we continue to work with national, state and local level policymakers to set standards that help minimize the risk and reduce the impact of disasters kids. And why we've created the **Get Ready Get Safe** initiative. Because you can never be too prepared for a disaster.

[Read the Report Card on Children in Disasters](#)

#### TAKE ACTION

**Take the Pledge**  
Commit to protect kids

[Sign Now](#)

**Make a Difference**

Purchase a bag at Toys "R" Us stores.

Save kids!

[Toys "R" Us](#)

**Stay Informed**

Receive action alerts

[Sign Up](#)

**Spread the Word**

SHARE [f](#) [t](#) [+](#) [i](#)



**Read the 2013 National Report Card on Children in Disasters**

### 2013 NATIONAL REPORT CARD

The presidentially-appointed National Commission on Children and Disasters was formed after Hurricane Katrina and led by **Save the Children**. The commission's 2010 final recommendations included four state standards essential for basic disaster preparedness and safety in schools and child care facilities. **Save the Children** annually commissions research on regulations and child care licensing laws for all 50 states and the District of Columbia to determine how well-prepared child care facilities and K-12 schools are to respond to the needs of children in the event of disasters and emergencies. The number of states that meet all four standards has increased from four in 2008 to 22 in 2013.

Research was conducted by Steven Buckley Tucker and reflects action in relevant state administrative offices and state legislatures as of July 2013.

\* Regulations are under revision and a draft of the proposed regulations was reviewed and met criteria.

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STANDARDS MET	STATE	EVACUATION/RELOCATION PLAN	FAMILY-CHILD REUNIFICATION PLAN	CHILDREN WITH SPECIAL NEEDS PLAN	K-12 MULTIPLE DISASTER PLAN
4	Alabama	*	*	*	*
	Arkansas	*	*	*	*
	California	*	*	*	*
	Connecticut	*	*	*	*
	Florida	*	*	*	*
	Georgia	*	*	*	*
	Illinois	*	*	*	*
	Indiana	*	*	*	*
	Iowa	*	*	*	*
	Kansas	*	*	*	*
	Massachusetts	*	*	*	*
	Mississippi	*	*	*	*
	Minnesota	*	*	*	*
	Montana	*	*	*	*
	Nebraska	*	*	*	*
	New Hampshire	*	*	*	*
3	New Jersey*	*	*	*	*
	New Mexico	*	*	*	*
	New York	*	*	*	*
	North Carolina	*	*	*	*
	Ohio	*	*	*	*
	Oklahoma	*	*	*	*
	Pennsylvania	*	*	*	*
	Texas	*	*	*	*
	Virginia	*	*	*	*
	Washington	*	*	*	*
2	West Virginia	*	*	*	*
	Wisconsin	*	*	*	*
	Wyoming	*	*	*	*
	Alabama	*	*	*	*
	Arkansas	*	*	*	*
1	District of Columbia	*	*	*	*
	Massachusetts	*	*	*	*
	North Carolina	*	*	*	*
	Ohio	*	*	*	*
	Oklahoma	*	*	*	*
0	Pennsylvania	*	*	*	*
	Texas	*	*	*	*
	Virginia	*	*	*	*
	Washington	*	*	*	*
	West Virginia	*	*	*	*

# Partnerships for Change



In 2013 the Child Care Licensing Program partnered with [Child Care Aware of Kansas](#) (CCA KS) and [Kansas Child Care Training Opportunities](#) (KCCTO) to offer health and safety training statewide; including emergency preparedness planning .



# Guidance to Support Regulations

In 2014 [Save the Children](#) staff provided guidance and technical assistance to the Child Care Licensing Program. As a result the Licensing Program:

- Issued a guidance policy: [Emergency Plans to Provide for the Safety of Children and Staff](#)
- Updated the CCL website to include [Emergency Preparedness Planning Resources](#)
- Began the process of reviewing and developing amendments to current regulations

# Additional CCL Endeavors

KDHE conducted a statewide complaint training for licensing surveyors.

CCL distributed safe slumber DVD's at the Stormont Vail Health Care quarterly Baby Jubilee.

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# Kansas Department for Children and Families (DCF) Updates

**Karen Beckerman**

*Strengthening Families Services Director  
Economic and Employment Services*

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# LUNCH

On Your Own

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# Overview of Child Care Development Fund (CCDF) Requirements

**Karen Beckerman**

*Strengthening Families Services Director  
Economic and Employment Services*

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# CCL Standards & Monitoring Processes to Ensure Health and Safety

- **Health & Safety Requirements**
- **Inspection & Monitoring Strategies**
- **Licensing Staff**
- **Consumer Education**

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# CCL Roles & Responsibilities

## **Regulatory Responsibility**

- Maintain an effective regulatory program through the promulgation of foundational health, safety, and care standards for the operation of child care facilities
- Conduct initial and annual inspections, monitor for ongoing compliance, and investigate complaints; notify the provider in writing of the noncompliance found; and allow the provider an opportunity to achieve and maintain compliance

## **Responsibility for Compliance**

- The ultimate responsibility for compliance at all times lies with the licensed child care provider

# Health & Safety Requirements

Health & Safety Requirements	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Prevention & control of infectious diseases (including immunizations)	✓	✓	✓
SIDS & use of safe sleep practices	✓	✓	
Administration of medication*		✓	✓

\* Amendment to regulation needed

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# Health & Safety Requirements

Health & Safety Requirements	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Handling/storage of hazardous materials & disposal of bio-contaminants	✓	✓	✓
Emergency preparedness & disaster response*	✓	✓	✓
Building & physical premises safety	✓	✓	✓

\* Amendment to regulation needed

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# Health & Safety Requirements

Health & Safety Requirements	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Prevention of and response to food allergies*	✓	✓	✓
Emergency preparedness & disaster response*	✓	✓	✓
Group size & ratios	✓	✓	✓
Provider qualifications	✓	✓	✓

\* Amendment to regulation needed

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# Health & Safety Requirements

Pre-Service/Orientation and Ongoing Training	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Infectious disease prevention & control*	✓	✓	✓
Administration of medication			✓
Prevention and response to food & allergy emergencies			

\* Amendment to regulation needed

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# Health & Safety Requirements

Pre-Service /Orientation and Ongoing Training	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Building & physical premises safety	✓	✓	✓
Prevention of SIDS & safe sleep practices	✓	✓	
Prevention of shaken baby syndrome & abusive head trauma	✓	✓	

\* Amendment to regulation needed

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# Health & Safety Requirements

Pre-Service /Orientation and Ongoing Training	Day Care Homes & Group Day Care Homes	Centers & Preschools	School Age Programs
Emergency preparedness & disaster response *	✓	✓	✓
Handling/storage of hazardous materials & disposal of bio-contaminants*	✓	✓	✓
Transportation of children (if applicable)*	✓	✓	✓
First Aid & CPR	✓	✓	✓

\* Amendment to regulation needed

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# Kansas Background Checks

CCL 002  
Rev. 8/2015

Kansas Department of Health and Environment  
Bureau of Family Health  
1000 SW Jackson, Suite 200  
Topeka, KS 66612-1274  
Child Care Program: (785) 296-1270 Fax: (785) 296-0803  
Website: www.kshhs.gov/liconnet

**REQUEST FOR KBIDCF CHILD ABUSE REGISTRY CHECK FOR CHILD CARE FACILITIES**

Directions: COMPLETE BOTH SIDES OF THIS FORM. All blank spaces must be completed; however, social security number is optional. Incomplete forms will be returned. If a person does not have a Maiden or other name, write N/A. DO NOT include children or youth for whom you provide services. K.A.R. 28-4-125(c) requires the facility to keep a copy of the completed form on file.

Type of Facility: ☐ Licensed Day Care Home ☐ Group Day Care Home ☐ Child Care Center ☐ Preschool ☐ Head Start Center ☐ School Age Program  
☐ Drop In Program ☐ Child Care Resource & Referral Agency

Name of Facility exactly AS STATED ON THE LICENSE	License #	Date (MM/DD/YYYY)
Street Address of Facility	City	Zip Code
First and Last Name of the Individual Completing This Form	Phone Number	E-mail address

I. This request for background check is being completed to meet the requirements (CHECK ONLY ONE of the THREE OPTIONS BELOW):  
☐ Initial Application (New Facility, Move, Program Change, or Change of Ownership)  
☐ Renewal Application  
☐ Adding a New person(s) living, working or volunteering in the facility. The information provided on this form is to include only the identifying information for new individual(s).

II. Check Yes or No for each question below with regard to the persons listed on this form. If yes, complete all the information in this section for the person.  
The information provided on this form is to include: yourself; all other persons 18 years of age and older living in the facility and all persons working and/or volunteering in the facility; all substitutes and other caregivers and staff including relief and support staff.

Yes	No	Name of Person	Date	Court of Action County and State
<input type="checkbox"/>	<input type="checkbox"/>	Had a misdemeanor or felony conviction of a crime against persons, a sexual offense or crimes affecting family relationships and children?		
<input type="checkbox"/>	<input type="checkbox"/>	Had a felony conviction under the uniform controlled substances act?		
<input type="checkbox"/>	<input type="checkbox"/>	Been adjudicated (found or determined in a court of law to be) a juvenile offender, delinquent, or miscreant?		
<input type="checkbox"/>	<input type="checkbox"/>	Committed physical, mental or emotional abuse or neglect or sexual abuse as validated by DCF?		
<input type="checkbox"/>	<input type="checkbox"/>	Had a child declared in a court order to be deprived or in need of care based on allegation of physical, mental or emotional abuse or neglect or sexual abuse?		
<input type="checkbox"/>	<input type="checkbox"/>	Had parental rights terminated?		
<input type="checkbox"/>	<input type="checkbox"/>	Signed a diversion agreement involving child abuse or a sexual offense?		
<input type="checkbox"/>	<input type="checkbox"/>	Been found to be a disabled person in need of a guardian or conservator or both?		

## Name-based searches:

- Kansas adult criminal and juvenile records
- Kansas Child Abuse and Neglect Registry

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# Comprehensive Background Checks

- State criminal and sex offender registry;
- State child abuse and neglect registry;
- National Crime Information Center;
- FBI fingerprint check using Integrated Automated Fingerprint Identification System; and
- National Sex Offender Registry

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# Inspections & Monitoring Standards



## **Initial pre-licensure inspections and annual unannounced inspections**

- Additional inspections to verify ongoing compliance and to investigate complaints
- Frequency (average # per facility) of inspections in FFY14:
  - 1.53 Centers
  - 1.31 Homes
- Inspections conducted using electronic survey instrument
- Use of a Key Licensing Indicator System(KLIS)

# Licensing Staff



**Licensing inspectors are qualified and have received training in related health and safety requirements**

- Registered nurse or bachelor's degree in early childhood or elementary education, child development, human development, social work or related field
- Orientation & initial training
- Minimum of 5 clock hours of in-service training annually
- Participation in KDHE quarterly training

# Licensing Staff



**Ratio of inspectors to providers must be sufficient to ensure visits occur in a timely manner:**

- Current ratio is approximately 1:64
- Inspection timeliness is set at 90%

# Consumer Education & Access to Information



## Public on-line access the results of inspections

Kansas launched the Online Information Dissemination System (OIDS) in 2012.

- OIDS supports decisions families make related to care
- Provides access to Kansas open records pursuant to the Act
- Records are returned through an interface with CLARIS

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# Consumer Education & Access to Information

## Child Care Licensing Website

- Information about licensing program and licensing requirements
- Information and resources for child care providers
- Information and resources for parents and the public



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# Work Teams

- **Family Engagement/Outreach/Consumer Education**
- **Licensing Requirements**
  - Health & Safety
  - Training
  - Background Checks
- **Recruit & Retain a Qualified Workforce**
- **QRIS Work Interest**

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# Closing Thoughts & Reflections



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**[www.kdheks.gov](http://www.kdheks.gov)**

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